Please provide the following information, and submit to the NOAA DM Plan Repository.

Reference to Master DM Plan (if applicable)

As stated in Section IV, Requirement 1.3, DM Plans may be hierarchical. If this DM Plan inherits provisions from a higher-level DM Plan already submitted to the Repository, then this more-specific Plan only needs to provide information that differs from what was provided in the Master DM Plan.

URL of higher-level DM Plan (if any) as submitted to DM Plan Repository:

1. General Description of Data to be Managed

1.1. Name of the Data, data collection Project, or data-producing Program:

CNMI Commercial Fisheries BioSampling (CFBS)

1.2. Summary description of the data:

The main market sampling program in the Commonwealth of the Northern Mariana Islands (CNMI) is the new biosampling program implemented in late 2010 on the island of Saipan. It is a joint Division of Fish and Wildlife (DFW) and industry project with a local environmental consulting firm doing most of the field work, data processing, and obtaining of life history samples. DFW is working up some of the life history samples for that aspect of the project. It is strictly a voluntary data collection system requiring ingenuity to obtain the participation of a large percentage of the main fish vendors on the islands of Saipan, Rota and Tinian. All catches are from the CNMI with some of them coming from up to 100 miles from Saipan. It is a census sampling program of 100% of the commercial harvest of a subsample of the trips landing during any sampling period. Due to logistics and resource limitations, the majority of sampling was initially (Dec 2010-late 2012) focused on the spearfish reef fish fishery on Saipan. This has since expanded to include information on the bottomfish fishery as well data from Tinian and Rota. Life history samples are also being collected on several species on reef fish and one deep bottomfish. These data are considered confidential.

1.3. Is this a one-time data collection, or an ongoing series of measurements?

Ongoing series of measurements

1.4. Actual or planned temporal coverage of the data:

2010-12 to Present

1.5. Actual or planned geographic coverage of the data:

W: 135, E: 150, N: 25, S: 13
Commonwealth of the Northern Mariana Islands EEZ

1.6. Type(s) of data:

(e.g., digital numeric data, imagery, photographs, video, audio, database, tabular data, etc.)
Table (digital)

1.7. Data collection method(s):
(e.g., satellite, airplane, unmanned aerial system, radar, weather station, moored buoy, research vessel, autonomous underwater vehicle, animal tagging, manual surveys, enforcement activities, numerical model, etc.)
Instrument: N/A
Platform: N/A
Physical Collection / Fishing Gear: Biosampling

1.8. If data are from a NOAA Observing System of Record, indicate name of system:

1.8.1. If data are from another observing system, please specify:

2. Point of Contact for this Data Management Plan (author or maintainer)

2.1. Name:
Joseph M O'Malley

2.2. Title:
Metadata Contact

2.3. Affiliation or facility:

2.4. E-mail address:
joseph.omalley@noaa.gov

2.5. Phone number:
(808)725-5741

3. Responsible Party for Data Management

Program Managers, or their designee, shall be responsible for assuring the proper management of the data produced by their Program. Please indicate the responsible party below.

3.1. Name:
Joseph M O'Malley

3.2. Title:
Data Steward

4. Resources

Programs must identify resources within their own budget for managing the data they produce.

4.1. Have resources for management of these data been identified?
Yes

4.2. Approximate percentage of the budget for these data devoted to data management (specify percentage or "unknown"):
Unknown

5. Data Lineage and Quality

NOAA has issued Information Quality Guidelines for ensuring and maximizing the quality, objectivity, utility, and integrity of information which it disseminates.

5.1. Processing workflow of the data from collection or acquisition to making it publicly accessible

(describe or provide URL of description):

Lineage Statement:
Data are collected and entered by the Division of Fish and Wildlife (DFW), Commonwealth of the Northern Mariana Islands (CNMI).

5.1.1. If data at different stages of the workflow, or products derived from these data, are subject to a separate data management plan, provide reference to other plan:

5.2. Quality control procedures employed (describe or provide URL of description):

QC review prior to data entry, some automated QC during data entry, and further QC after data entry.

6. Data Documentation

The EDMC Data Documentation Procedural Directive requires that NOAA data be well documented, specifies the use of ISO 19115 and related standards for documentation of new data, and provides links to resources and tools for metadata creation and validation.

6.1. Does metadata comply with EDMC Data Documentation directive?

Yes

6.1.1. If metadata are non-existent or non-compliant, please explain:

6.2. Name of organization or facility providing metadata hosting:

NMFS Office of Science and Technology

6.2.1. If service is needed for metadata hosting, please indicate:

6.3. URL of metadata folder or data catalog, if known:

https://www.fisheries.noaa.gov/inport/item/5633

6.4. Process for producing and maintaining metadata

(describe or provide URL of description):

Metadata produced and maintained in accordance with the NOAA Data Documentation Procedural Directive: https://nosc.noaa.gov/EDMC/DAARWG/docs/EDMC_PD-Data_Documentation_v1.pdf

7. Data Access

NAO 212-15 states that access to environmental data may only be restricted when distribution is explicitly limited by law, regulation, policy (such as those applicable to personally identifiable information or protected critical infrastructure information or proprietary trade information) or by security requirements. The EDMC Data Access Procedural Directive contains specific guidance, recommends the use of open-standard, interoperable, non-proprietary web services, provides information about resources and tools to enable data access, and includes a Waiver to be submitted to justify any approach other than full, unrestricted public access.

7.1. Do these data comply with the Data Access directive?

No

7.1.1. If the data are not to be made available to the public at all, or with limitations, has a Waiver (Appendix A of Data Access directive) been filed?

Yes

7.1.2. If there are limitations to public data access, describe how data are protected from unauthorized access or disclosure:

Requires signing a PIFSC non-disclosure statement for fisheries confidential data and approval from the data owner.

7.2. Name of organization of facility providing data access:

Western Pacific Fishery Information Network (WPacFIN)

7.2.1. If data hosting service is needed, please indicate:

No

7.2.2. URL of data access service, if known:

7.3. Data access methods or services offered:

Data belong to the Commonwealth of the Northern Mariana Islands (CNMI), Division of Fish and Wildlife (DFW). Data sharing is by cooperative WPacFIN agreement. Other access can only be granted by DFW.

7.4. Approximate delay between data collection and dissemination:

1 Year

7.4.1. If delay is longer than latency of automated processing, indicate under what authority data access is delayed:

8. Data Preservation and Protection

The NOAA Procedure for Scientific Records Appraisal and Archive Approval describes how to identify, appraise and decide what scientific records are to be preserved in a NOAA archive.

8.1. Actual or planned long-term data archive location:

(Specify NCEI-MD, NCEI-CO, NCEI-NC, NCEI-MS, World Data Center (WDC) facility, Other, To Be Determined, Unable to Archive, or No Archiving Intended)

NCEI_MD

8.1.1. If World Data Center or Other, specify:

8.1.2. If To Be Determined, Unable to Archive or No Archiving Intended, explain:

8.2. Data storage facility prior to being sent to an archive facility (if any):
Pacific Islands Fisheries Science Center - Honolulu, HI

1845 Wasp Boulevard, Bldg. #176, Honolulu, Hawaii 96818

8.3. Approximate delay between data collection and submission to an archive facility:
1 Year

8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?
Discuss data back-up, disaster recovery/contingency planning, and off-site data storage relevant to the data collection
PIFSC ITS performs scheduled back-ups.

9. Additional Line Office or Staff Office Questions

Line and Staff Offices may extend this template by inserting additional questions in this section.