

Please provide the following information, and submit to the NOAA DM Plan Repository.

Reference to Master DM Plan (if applicable)

As stated in Section IV, Requirement 1.3, DM Plans may be hierarchical. If this DM Plan inherits provisions from a higher-level DM Plan already submitted to the Repository, then this more-specific Plan only needs to provide information that differs from what was provided in the Master DM Plan.

URL of higher-level DM Plan (if any) as submitted to DM Plan Repository:

1. General Description of Data to be Managed

1.1. Name of the Data, data collection Project, or data-producing Program:

Congressional Supplemental Reef Fish Vertical Line Survey (2011)

1.2. Summary description of the data:

The Southeast Fisheries Science Center Mississippi Laboratories conducts standardized fisheries independent resource surveys in the Gulf of Mexico, South Atlantic, and U.S. Caribbean to provide abundance and distribution information to support regional and international stock assessments. The congressional supplemental sampling program (CSSP) was started in 2011 with the intent to provide additional information on key fisheries in the Gulf of Mexico (GOM), create a truly synoptic survey, increase precision of relative abundance estimates, and to evaluate selectivity issues between gears and hook sizes. The survey was conducted on the continental shelf of the northern Gulf of Mexico from Brownsville, Texas to the southwest coast of Florida from April 7 – October 25, 2011. Contract vessels provided captains and deck-crew, while the Southeast Fisheries Science Center (SEFSC) provided scientific crew. Two longline and one vertical line vessel sampled east GOM sites while two longline and one vertical line vessel simultaneously sampled west GOM sites. Vessels were deployed as close in time as possible to ensure temporal overlap and to provide as synoptic a GOM-wide data set as possible. Randomly selected stations are restricted from being chosen within the boundaries of the Flower Garden Banks National Marine Sanctuary (Stetson Bank, West Flower Garden Bank and East Flower Garden Bank), the Madison-Swanson and Steamboat Lumps marine protected areas, the Florida Middle Grounds, within 1 nautical mile (nm) of oil and gas platform structures, and within 1 nm of any other station in the stratum. All gear deployments were monitored using a shipboard SCS/FSCS computer system operated with weatherproof laptop computers with touch screen options. SCS/FSCS software will allow the acquisition of data to describe set and haul-back events (GMT time/date stamp, position and any other connected ship sensors). Environmental data was collected using a Seabird CTD profiler during fishing gear soaks to obtain temperature, salinity and dissolved oxygen profiles. Set and catch data were ingested into an Oracle data set and stored as a relational data set.

1.3. Is this a one-time data collection, or an ongoing series of measurements?

One-time data collection

1.4. Actual or planned temporal coverage of the data:

2011

1.5. Actual or planned geographic coverage of the data:

W: -98, E: -81.5, N: 30.5, S: 24
northern Gulf of Mexico

1.6. Type(s) of data:

(e.g., digital numeric data, imagery, photographs, video, audio, database, tabular data, etc.)
Document (digital)

1.7. Data collection method(s):

(e.g., satellite, airplane, unmanned aerial system, radar, weather station, moored buoy, research vessel, autonomous underwater vehicle, animal tagging, manual surveys, enforcement activities, numerical model, etc.)

1.8. If data are from a NOAA Observing System of Record, indicate name of system:

1.8.1. If data are from another observing system, please specify:

2. Point of Contact for this Data Management Plan (author or maintainer)

2.1. Name:

Matthew D Campbell

2.2. Title:

Metadata Contact

2.3. Affiliation or facility:

2.4. E-mail address:

matthew.d.campbell@noaa.gov

2.5. Phone number:

228-549-1690

3. Responsible Party for Data Management

Program Managers, or their designee, shall be responsible for assuring the proper management of the data produced by their Program. Please indicate the responsible party below.

3.1. Name:

Matthew D Campbell

3.2. Title:

Data Steward

4. Resources

Programs must identify resources within their own budget for managing the data they produce.

4.1. Have resources for management of these data been identified?

Yes

4.2. Approximate percentage of the budget for these data devoted to data management (specify percentage or "unknown"):

0

5. Data Lineage and Quality

NOAA has issued Information Quality Guidelines for ensuring and maximizing the quality, objectivity, utility, and integrity of information which it disseminates.

5.1. Processing workflow of the data from collection or acquisition to making it publicly accessible

(describe or provide URL of description):

Lineage Statement:

Reef fish were sampled using bandit gear. Captured fish were identified, counted and weighed. Otoliths and gonads were removed for aging and reproductive studies. Data were reviewed for accuracy by chief scientists and recorded into a shipboard data collection system.

5.1.1. If data at different stages of the workflow, or products derived from these data, are subject to a separate data management plan, provide reference to other plan:

5.2. Quality control procedures employed (describe or provide URL of description):

Validation routines are applied during data entry to ensure the integrity of data collected. Data validation routines are also applied as data is migrated into the centralized system. Chief biologists review the data for content to ensure the relevance/accuracy of data collected during the survey.

6. Data Documentation

The EDMC Data Documentation Procedural Directive requires that NOAA data be well documented, specifies the use of ISO 19115 and related standards for documentation of new data, and provides links to resources and tools for metadata creation and validation.

6.1. Does metadata comply with EDMC Data Documentation directive?

No

6.1.1. If metadata are non-existent or non-compliant, please explain:

Missing/invalid information:

- 1.7. Data collection method(s)

6.2. Name of organization or facility providing metadata hosting:

NMFS Office of Science and Technology

6.2.1. If service is needed for metadata hosting, please indicate:**6.3. URL of metadata folder or data catalog, if known:**

<https://www.fisheries.noaa.gov/inport/item/29429>

6.4. Process for producing and maintaining metadata

(describe or provide URL of description):

Metadata produced and maintained in accordance with the NOAA Data Documentation Procedural Directive: https://nosc.noaa.gov/EDMC/DAARWG/docs/EDMC_PD-Data_Documentation_v1.pdf

7. Data Access

NAO 212-15 states that access to environmental data may only be restricted when distribution is explicitly limited by law, regulation, policy (such as those applicable to personally identifiable information or protected critical infrastructure information or proprietary trade information) or by security requirements. The EDMC Data Access Procedural Directive contains specific guidance, recommends the use of open-standard, interoperable, non-proprietary web services, provides information about resources and tools to enable data access, and includes a Waiver to be submitted to justify any approach other than full, unrestricted public access.

7.1. Do these data comply with the Data Access directive?

Yes

7.1.1. If the data are not to be made available to the public at all, or with limitations, has a Waiver (Appendix A of Data Access directive) been filed?**7.1.2. If there are limitations to public data access, describe how data are protected from unauthorized access or disclosure:****7.2. Name of organization of facility providing data access:**

Southeast Fisheries Science Center (SEFSC)

7.2.1. If data hosting service is needed, please indicate:

Yes

7.2.2. URL of data access service, if known:**7.3. Data access methods or services offered:**

Contact the individual identified as the distributor for this dataset. Please include the title of the dataset and the name of the data steward when requesting a copy of this data.

7.4. Approximate delay between data collection and dissemination:

30 Days

7.4.1. If delay is longer than latency of automated processing, indicate under what authority data access is delayed:**8. Data Preservation and Protection**

The NOAA Procedure for Scientific Records Appraisal and Archive Approval describes how to identify, appraise and decide what scientific records are to be preserved in a NOAA archive.

8.1. Actual or planned long-term data archive location:

(Specify NCEI-MD, NCEI-CO, NCEI-NC, NCEI-MS, World Data Center (WDC) facility, Other, To Be Determined, Unable to Archive, or No Archiving Intended)

NCEI_MS

8.1.1. If World Data Center or Other, specify:**8.1.2. If To Be Determined, Unable to Archive or No Archiving Intended, explain:****8.2. Data storage facility prior to being sent to an archive facility (if any):**

Mississippi Laboratory - Pascagoula, MS

8.3. Approximate delay between data collection and submission to an archive facility:

365 Days

8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?

Discuss data back-up, disaster recovery/contingency planning, and off-site data storage relevant to the data collection

Data resides in the laboratories' centralized database (Oracle). Security patches are applied to the database and host environment immediately after their release. In addition, Security benchmarks are applied to the database and host environment. Data residing in the centralized database (Oracle) is backed up nightly. Backup sets are placed on the laboratories' Networked Attached Storage (NAS) environment. Security patches/updates are immediately applied to the host environment. Data is stripped/mirrored using RAID 50 technology to protect data from disk failure. Nightly backups are preformed and files are written to magnetic tape and stored in an onsite / offsite location.

9. Additional Line Office or Staff Office Questions

Line and Staff Offices may extend this template by inserting additional questions in this section.