

Please provide the following information, and submit to the NOAA DM Plan Repository.

Reference to Master DM Plan (if applicable)

As stated in Section IV, Requirement 1.3, DM Plans may be hierarchical. If this DM Plan inherits provisions from a higher-level DM Plan already submitted to the Repository, then this more-specific Plan only needs to provide information that differs from what was provided in the Master DM Plan.

URL of higher-level DM Plan (if any) as submitted to DM Plan Repository:

1. General Description of Data to be Managed

1.1. Name of the Data, data collection Project, or data-producing Program:

Maine and New Hampshire 2016 HABITAT Polygons

1.2. Summary description of the data:

This data set contains sensitive biological resource data for rare plant species and sensitive habitat areas in Maine and New Hampshire. Vector polygons in this data set include rare plant species and communities from the Maine Natural Areas Program and fringe marsh habitat from the Maine Department of Inland Fisheries and Wildlife (MDIFW). Species-specific abundance, seasonality, status, life history, and source information are stored in associated data tables (described below) designed to be used in conjunction with this spatial data layer. This data set is a portion of the ESI data for Maine and New Hampshire. As a whole, the ESI data characterize the marine and coastal environments and wildlife by their sensitivity to spilled oil, and include information for three main components: shoreline habitats, sensitive biological resources, and human-use resources.

1.3. Is this a one-time data collection, or an ongoing series of measurements?

One-time data collection

1.4. Actual or planned temporal coverage of the data:

2014 to 2016

1.5. Actual or planned geographic coverage of the data:

W: -71.0981, E: -66.8576, N: 45.1917, S: 42.8061

This reflects the extent of all land and water features included in the overall Maine and New Hampshire ESI study region. The bounding box for this particular feature class may vary depending on occurrences identified and mapped.

1.6. Type(s) of data:

(e.g., digital numeric data, imagery, photographs, video, audio, database, tabular data, etc.)
Map (digital)

1.7. Data collection method(s):

(e.g., satellite, airplane, unmanned aerial system, radar, weather station, moored buoy,

research vessel, autonomous underwater vehicle, animal tagging, manual surveys, enforcement activities, numerical model, etc.)

1.8. If data are from a NOAA Observing System of Record, indicate name of system:

1.8.1. If data are from another observing system, please specify:

2. Point of Contact for this Data Management Plan (author or maintainer)

2.1. Name:

ESI Program Manager

2.2. Title:

Metadata Contact

2.3. Affiliation or facility:

2.4. E-mail address:

orr.esi@noaa.gov

2.5. Phone number:

3. Responsible Party for Data Management

Program Managers, or their designee, shall be responsible for assuring the proper management of the data produced by their Program. Please indicate the responsible party below.

3.1. Name:

ESI Program Manager

3.2. Title:

Data Steward

4. Resources

Programs must identify resources within their own budget for managing the data they produce.

4.1. Have resources for management of these data been identified?

4.2. Approximate percentage of the budget for these data devoted to data management (specify percentage or "unknown"):

5. Data Lineage and Quality

NOAA has issued Information Quality Guidelines for ensuring and maximizing the quality, objectivity, utility, and integrity of information which it disseminates.

5.1. Processing workflow of the data from collection or acquisition to making it publicly accessible

(describe or provide URL of description):

Process Steps:

- 2016-01-01 00:00:00 - Habitat features depicted in this data include rare plant species and communities from the Maine Natural Areas Program (MNAP) and fringe marsh habitat from the Maine Department of Inland Fisheries and Wildlife (MDIFW). All digital data received from NH and Maine for the Habitat Layer were edited as necessary to match NOAA ESI Shoreline layer included in this atlas. The MNAPs Rare Plants and Rare and Exemplary Natural Community and Ecosystem Types data maps locations of rare plants and rare and exemplary natural community and ecosystem types in the organized towns of Maine. This dataset is used for status assessment, species management, and habitat conservation of rare plant species and rare and exemplary natural communities and ecosystems in Maine. This subset of data published by MNAP represents species and natural community and ecosystem records for which the Maine Natural Areas Program has precise mapping information and it excludes examples of common natural community and ecosystem occurrences that are not exemplary. The Fringe Marsh (2015) polygon data set from MDIFW identify segments of fringe marsh along Maines coast which provide important habitat for fish and wildlife, especially when adjacent to other coastal habitats such as tidal flats and eelgrass beds. Fringe marsh differs from other coastal "meadow" marshes by location, shape, and vegetation. Fringe marsh tends to be at the edge of the salt water. It tends to be long and linear. Both of these characteristics make fringe marsh different from "meadow" marshes, which can extend much farther inland and have more complex vegetative communities. Fringe marsh may grade into low or high meadow marsh or may be isolated. Although the amount of fringe marsh can affects its value as wildlife habitat, the length of a particular fringe marsh segment probably is not that important. Pieces of fringe marsh separated by other landscape features such as rock may still function as a single ecological unit. The draft data set attempts to map Maine's fringe marsh. The mapping is based on high-resolution, low-tide imagery. Most of the polygons in this data set have not been field verified, but the ability to map fringe marsh from aerial imagery was developed by comparing sample polygons with field evaluations. That work demonstrated a capability to accurately identify fringe marsh segments at least 6 feet wide. This draft data is still being edited (as of Aug 2015), but the fringe marsh areas are not expected to change significantly in the final version of this data. Field verification of specific fringe marsh areas is always recommended when the accuracy of a single polygon is critical to the purpose for which the data is being used. (Citation: MNAP_EOS_ORG (RARE PLANT SPECIES AND RARE AND EXEMPLARY NATURAL COMMUNITIES AND ECOSYSTEMS IN MAINE))

5.1.1. If data at different stages of the workflow, or products derived from these

data, are subject to a separate data management plan, provide reference to other plan:

5.2. Quality control procedures employed (describe or provide URL of description):

6. Data Documentation

The EDMC Data Documentation Procedural Directive requires that NOAA data be well documented, specifies the use of ISO 19115 and related standards for documentation of new data, and provides links to resources and tools for metadata creation and validation.

6.1. Does metadata comply with EDMC Data Documentation directive?

No

6.1.1. If metadata are non-existent or non-compliant, please explain:

Missing/invalid information:

- 1.7. Data collection method(s)
- 4.1. Have resources for management of these data been identified?
- 4.2. Approximate percentage of the budget for these data devoted to data management
- 5.2. Quality control procedures employed
- 7.1. Do these data comply with the Data Access directive?
 - 7.1.1. If data are not available or has limitations, has a Waiver been filed?
 - 7.1.2. If there are limitations to data access, describe how data are protected
- 7.2. Name of organization of facility providing data access
 - 7.2.1. If data hosting service is needed, please indicate
- 7.4. Approximate delay between data collection and dissemination
- 8.1. Actual or planned long-term data archive location
- 8.3. Approximate delay between data collection and submission to an archive facility
- 8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?

6.2. Name of organization or facility providing metadata hosting:

NMFS Office of Science and Technology

6.2.1. If service is needed for metadata hosting, please indicate:

6.3. URL of metadata folder or data catalog, if known:

<https://www.fisheries.noaa.gov/inport/item/40377>

6.4. Process for producing and maintaining metadata

(describe or provide URL of description):

Metadata produced and maintained in accordance with the NOAA Data Documentation Procedural Directive: https://nosc.noaa.gov/EDMC/DAARWG/docs/EDMC_PD-Data_Documentation_v1.pdf

7. Data Access

NAO 212-15 states that access to environmental data may only be restricted when distribution is explicitly limited by law, regulation, policy (such as those applicable to personally identifiable information or protected critical infrastructure information or proprietary trade information) or by security requirements. The EDMC Data Access Procedural Directive contains specific guidance, recommends the use of open-standard, interoperable, non-proprietary web services, provides information about resources and tools to enable data access, and includes a Waiver to be submitted to justify any approach other than full, unrestricted public access.

7.1. Do these data comply with the Data Access directive?

7.1.1. If the data are not to be made available to the public at all, or with limitations, has a Waiver (Appendix A of Data Access directive) been filed?

7.1.2. If there are limitations to public data access, describe how data are protected from unauthorized access or disclosure:

7.2. Name of organization of facility providing data access:

7.2.1. If data hosting service is needed, please indicate:

7.2.2. URL of data access service, if known:

https://response.restoration.noaa.gov/esi_download

7.3. Data access methods or services offered:

Data can be accessed by downloading the zipped ArcGIS geodatabase from the Download URL (see Distribution Information). Questions can be directed to the ESI Program Manager (Point Of Contact).

7.4. Approximate delay between data collection and dissemination:

7.4.1. If delay is longer than latency of automated processing, indicate under what authority data access is delayed:

8. Data Preservation and Protection

The NOAA Procedure for Scientific Records Appraisal and Archive Approval describes how to identify, appraise and decide what scientific records are to be preserved in a NOAA archive.

8.1. Actual or planned long-term data archive location:

(Specify NCEI-MD, NCEI-CO, NCEI-NC, NCEI-MS, World Data Center (WDC) facility, Other, To Be Determined, Unable to Archive, or No Archiving Intended)

8.1.1. If World Data Center or Other, specify:

8.1.2. If To Be Determined, Unable to Archive or No Archiving Intended, explain:

8.2. Data storage facility prior to being sent to an archive facility (if any):

Office of Response and Restoration - Seattle, WA

8.3. Approximate delay between data collection and submission to an archive facility:

8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?

Discuss data back-up, disaster recovery/contingency planning, and off-site data storage relevant to the data collection

9. Additional Line Office or Staff Office Questions

Line and Staff Offices may extend this template by inserting additional questions in this section.