

# Qualifications Form for Parts - Example

## 1. Contact Information

**Name (first, middle, last):** Jane D. Doe

**Title:** Biologist

**Affiliation:** NMFS Southeast Fisheries Science Center

**Business e-mail address:** jane.doe@noaa.gov

**Business phone number:** 555-867-5309

## 2. Table 1. Relevant Education

Degree	Major/Field of Study	Institution and Location	Year Received
M.S.	Marine Biology	University of Florida	2004
B.S.	Biology	Duke University	2002

## 3. Relevant Experience

### A. Table 2. Relevant Professional History

Job Title	Role	Affiliation	Location	Dates
Biologist	Marine Mammal Biologist	NMFS Southeast Fisheries Science Center	Miami, Florida, USA	5/11- Present
Adjunct faculty	Professor	University of California, Davis	Davis, California, USA	1/15- 5/17

### B. Summary of Experience

Mrs. Doe has 20 years' experience in marine mammal research, including the receipt and handling of parts for research for virus detection and sequencing. Mrs. Doe has received training in laboratory safety for infectious, chemical, and radioactive materials, and has been trained in the safe practices of using pathogenic organisms and recombinant DNA in the laboratory. In addition, Mrs. Doe annually completes training on the safe shipping and transport of biological materials.

## 4. Relevant Training, Certificates, or Licenses

- Biological Safety Training for working with infectious, chemical, and radioactive materials in the laboratory (UC Davis, annually)
- Shipping and Transport of Biological Materials under the regulations of DOT, IATA, and ICAO (UC Davis, annually)
- Institutional Animal Care and Use Committee Training (UC Davis, annually)
- CPR/AED Certification (2010 and 2012)

**5. Relevant Peer-reviewed Publication History** (2 pages maximum)

Doe, J. and J. Smith. 2016. Viruses of marine mammals. *Marine Mammal Virology*. 1(1): 1-5.

**6. Relevant Reports and Presentations** (1 page maximum)

Report: Doe, J. 2015. Analysis of biopsy samples collected in in the Southeast, 2010-2015. Final report to NOAA SERO, award number 1234.

Invited speaker: “Viruses of marine mammals”. NOAA Northeast Fisheries Science Center, Woods Hole, MA, October, 2016.

Poster presentation: Doe, J. Viruses of marine mammals. Biennial Conference on the Biology of Marine Mammals, Tampa, FL, December, 2011.

Book chapter: Doe, J. 2010. Biopsy sampling. Pages 1-10 in *Encyclopedia of Marine Mammals*, Second Edition. Edited by W.F. Perrin, B. Wursig and J.G.M. Thewissen. Academic Press, San Diego, CA.